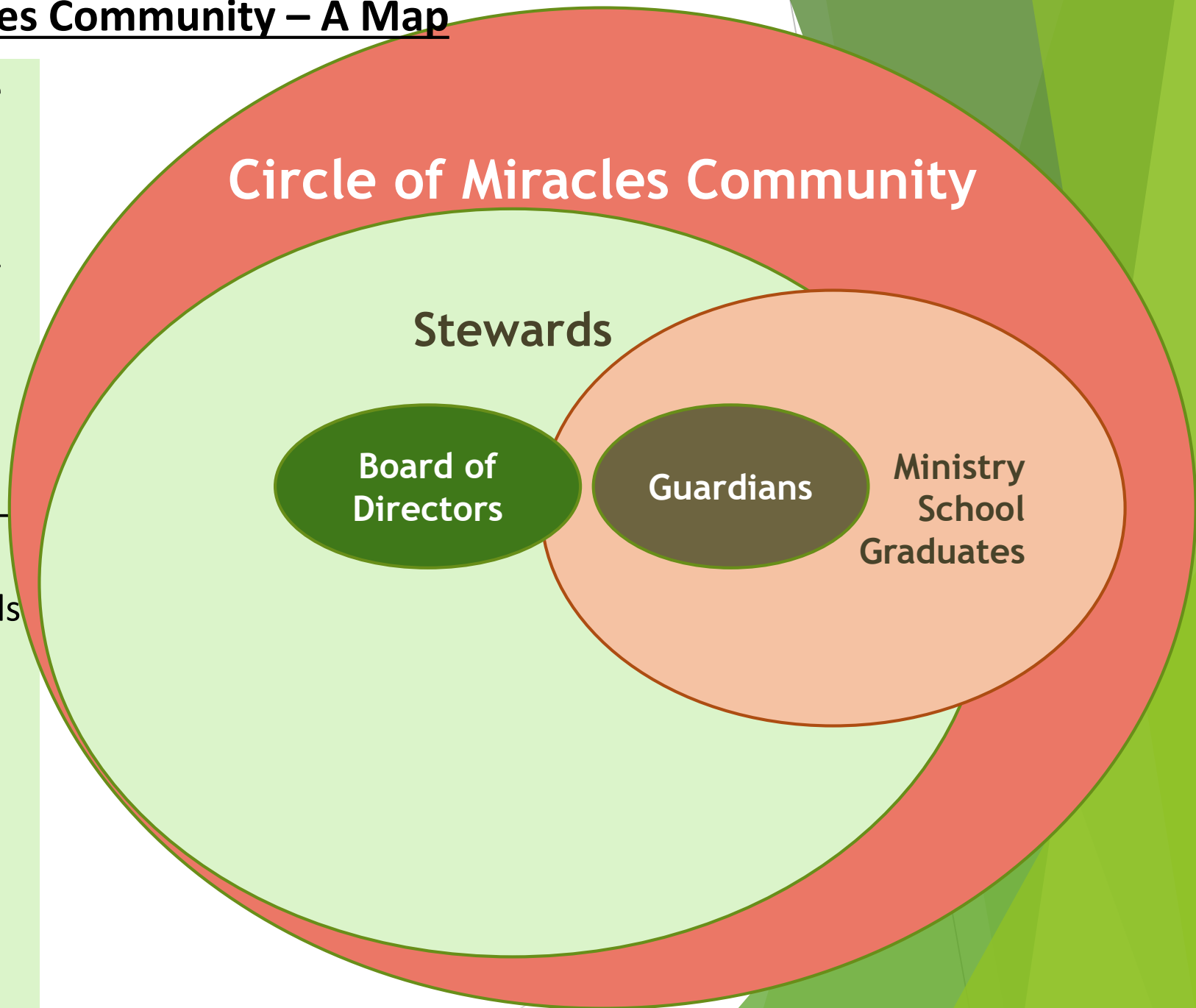


## The Circle of Miracles Community – A Map

- **The Community** is large and diverse – anyone is welcome
- **The Stewards** are members of the community who have declared themselves to be active stewards of the future of Circle – anyone is welcome to declare
- **Ministry School Graduates** have successfully completed COM ministry school and been ordained – Stewardship is a separate choice
- **The Board** is elected by the Stewards and oversees the business and operational direction of COM
- **The Guardians** are a self regenerating body of COM Graduates *that are also* Stewards – their role is to oversee the spiritual well being of COM and ensure that its mission and purpose are fulfilled



**The Board of Directors will be made up of 5 officers  
(as COM grows this can be expanded)**

- **The President** leads the board, brings the interests of the Community to the board and is the Operational Chief executive. As such the President will:
  - Schedule regular Board Meetings
  - Set the Agenda for Board Meetings
  - Establish such committees as the Board sees fit to carry out operations
- **The Vice President** stands in for the President when necessary, is a full voting member of the board and Chairs one or more committees
- **The Treasurer** oversees the financial health of COM, is a full voting member of the board, Chairs the Finance Committee, works with accountants to ensure 501C3 status is maintained, develops budgets
- **The Secretary** Documents the activities of the board, records the motions and votes, communicates the activities of the board with the community; chairs the Communication Committee, is a full voting member
- **Member At Large** a full voting member of the board, chairs relevant committees, works on special projects for the board

**Board of Directors**

1. President
2. Vice President
3. Treasurer
4. Secretary
5. At Large

## The Board of Directors: Eligibility, Election & Term

- **Eligibility: to be eligible to stand for election you must:**
  - Be a Steward of COM and active in the community
  - Be willing to stand for election
  - Be willing to declare your vision for Circle to the Stewards
- **Election: the board will schedule elections for board seats:**
  - At least once annually
  - At a time convenient to the Stewardship.
  - With sufficient notice ahead of the election so that a reasonable nomination process can ensue
  - In a way that all Stewards can participate
- **Term of office: shall be two years with officers standing in alternate years *(to preserve continuity in the board)***
  - President, Vice-President, and Secretary will end their term in one year
  - Treasurer and Member-at-Large shall end their term the next



**Stewards**

# Our Process this Year - Nomination

- ▶ **We will collect nominations until: **21 February 2017****
  - ▶ **Nominations will be accepted via email by Rev. Laura Barry**  
**[laurabarry1213@gmail.com](mailto:laurabarry1213@gmail.com)**
  - ▶ **Nominees must be willing to serve for 2 years**
  - ▶ **Nominees must prepare a 3 paragraph (~100 words) statement**
    - ▶ Bio
    - ▶ Vision for Circle
    - ▶ What they wish to accomplish
  - ▶ **Self nomination is encouraged**
  - ▶ **Before nominating someone else we ask that you obtain their permission to understand if they are willing to serve**
    - ▶ To nominate someone else speak to them personally and if they agree send Rev. Laura Barry their name and email and she will contact them and have them submit as above

# Our Process this Year - Ballot

▶ **We will publish the ballot by:**

**26 February 2017**

- ▶ All Nominee information will be posted online through a link on Circle's Home page.
- ▶ Nominees will be given a few minutes on 3-4 Sunday mornings between March 10<sup>th</sup> & March 26<sup>th</sup> to address Circle during or just after announcements

▶ **Votes will be from Feb 26<sup>th</sup> until the quarterly meeting:**

**26 March 2017**

- ▶ Votes will be accepted by email and in person at the quarterly meeting (*stay tuned for more details*)

▶ **New Board Members will take office immediately and be introduced at the quarterly meeting**